

## **POSITION ANNOUNCEMENT**

Director of Music Ministries  
First United Presbyterian Church  
Fayetteville, Arkansas  
[www.fupcfay.org](http://www.fupcfay.org)

### **A. General Description**

Develop, coordinate and administer the music program with adults, youth, and children at First United Presbyterian Church to support congregational worship that is vibrant, profound, and transformative, drawing on a wide variety of musical styles and providing leadership and supervision of professionals and volunteers involved in music ministry.

Full-time or Part-time (flexibly negotiated according to the candidate's specific musical abilities and interests)

### **B. Duties and Responsibilities:**

1. Develop and lead the music ministry in a manner consistent with the mission, vision, and values of First United Presbyterian Church.
2. Plan and implement music (beyond the congregational hymns) for Sunday worship services and seasonal special services, in consultation with the co-pastors and other music staff.
3. Recruit, rehearse, and direct members of the chancel choir and other groups to meet the worship needs of the church while encouraging a wide diversity in musical and artistic expression. Teach and coach the congregation as new or unfamiliar music is introduced.
4. Provide leadership and supervision for other music staff (as may be added by mutual agreement when needs and funding indicate, including the organist, handbell and/or children's choir directors, University of Arkansas choir interns).
5. Plan and implement a comprehensive church music program and coordinate the worship contributions of vocal and/or instrumental ensembles and soloists. Contract with and rehearse individual musicians to ensure preparedness of all music ministry elements while coaching and mentoring all music ministry volunteers.
6. Participate in weekly staff meetings that include worship planning.
7. Other responsibilities:
  - a. Serve as the music staff liaison to the Worship Ministry Team.
  - b. Supervise music acquisitions, the church music library, and the music ministry budget.
  - c. Participate in and organize/coordinate ecumenical and community musical events and outreach into the community as time allows.
  - d. Keyboard duties, direction of handbell and/or children's and youth choirs, or youth musicals may be negotiated to constitute a full-time position.
  - e. Provide guidance and recommendations regarding the use of technology in worship and in the upkeep of musical and sound equipment.
  - f. Assist in the selection and preparation of appropriate music for weddings, memorial services, special occasions, and other congregational gatherings.

### **C. Qualifications:**

1. A mature faith, an appreciation and understanding of both historic and contemporary worship traditions and music, and a sincere commitment to serving this congregation and community.
2. Interest and background in a wide variety of musical styles and expressions, including classical, contemporary, and multicultural.
3. A minimum of a bachelor's degree in music and 3-5 years of related experience, or the equivalent.
4. Continued professional growth as a church musician and leader with a commitment to learning and implementing current developments in church music and leadership.
5. Engaging leadership skills, interpersonal sensitivity, and the ability to recruit, organize, mentor, and inspire volunteers. Communication skills that include effective discernment of team and individual needs.
6. A high level of overall musicianship, including advanced musical proficiency in piano and voice across a variety of styles.

**D. Salary and Benefits (based on a Full-time position)**

Salary: \$40,000

Benefits: Continuing education funds in the amount of \$1000, 4 Sundays allowed away each year. A vouchered pre-tax healthcare allowance of up to \$8195 is provided to cover any IRS allowable healthcare expenses, including insurance premiums, co-pays, prescriptions, etc. If the candidate is otherwise covered for health, an alternative is a 15% of salary pre-tax contribution from the church directly to a retirement savings plan of the candidate's choice.

**E. Our Church and Community**

First United Presbyterian Church is a vibrant, outward-focused, 425-member congregation of the Presbyterian Church (U.S.A.). The church is served by co-pastors, a Christian educator, co-directors of youth and young adults, a parish associate, a preschool/kindergarten director, an organist, an office staff, a financial administrator, and its many members and volunteers. The church's mission statement is: "Called to be a light on the hill, we boldly proclaim and serve Christ, the Hope of our changing world." Fayetteville is a thriving community that is home to the University of Arkansas and the Walton Arts Center, with ample opportunities for musical education, participation, and enjoyment. One of the nation's premier art museums, the Crystal Bridges Museum of American Art, recently opened in nearby Bentonville, Arkansas. We invite you to learn more about our church and the region by visiting the following websites.

First United Presbyterian Church [www.fupcfay.org](http://www.fupcfay.org)

Fayetteville, Arkansas [www.accessfayetteville.org](http://www.accessfayetteville.org)

University of Arkansas [www.uark.edu](http://www.uark.edu)

Walton Arts Center [www.waltonartscenter.org](http://www.waltonartscenter.org)

Crystal Bridges Museum of American Art [crystalbridges.org](http://crystalbridges.org)

**F. Contact Information**

We anticipate a start date on or about September 1, 2019.

To learn more about the position, please feel to call Rev. Phil or Rev. Jan Butin at 479-442-4411 or Lorraine Brewer at 479-466-7610. Interested persons should send a cover letter, resumé, and the names of at least three professional references with contact information by July 15, 2019, to:

Lorraine Brewer, Moderator  
Director of Music Ministry Search Committee  
First United Presbyterian Church  
695 E. Calvin Street  
Fayetteville, Arkansas 72703

Application materials and inquiries may also be submitted electronically to [lobrewer@uark.edu](mailto:lobrewer@uark.edu).